

**CIRCULAR FOR CLASSES PLAYSCHOOL TO XII**

Dear Parents,

**The following are some of the activities planned for April 2014:**

Sl.#	Day	Date	Activities
1.	Thursday	10.04.2014	Student Council Nomination
2	Thursday	17.04.2014	Parent Orientation Session (CBSE-classes I and II) from 5:00 p.m. to 7:00 p.m.
			Student Council Election
			Canteen Day (Elocution) – CBSE-i
3.	<b>Sunday</b>	<b>20.04.2014</b>	<b>Easter : Holiday</b>
4.	Wednesday	23.04.2014	Investiture Ceremony
5.	Thursday	24.04.2014	Youth Festival : Session-I
			Parents Orientation Session (CBSE-classes-III to V) from 5:00 p.m. to 7:00 p.m.
6.	Sunday	27.04.2014	DEBATE (English Department)
7.	Wednesday	30.04.2014	Badminton Tournament

**Regular payment of fees :**

- Fees are to be remitted as term fees in the beginning of every term.
- Your ward's fees for the whole year could be remitted at one go and that will qualify you for a **2%** discount on the total tuition fees.
- Fees need to be paid for three quarters. The first Quarter fees must be paid before 10<sup>th</sup> of April, the Second Quarter fees before 10<sup>th</sup> of August and the Third Quarter fees before 10<sup>th</sup> of December. Parents going on vacation are requested to remit the term fee before the due date.
- If the quarterly fees are not paid before 10<sup>th</sup> May/10<sup>th</sup> Sept/10<sup>th</sup> Jan (End of one month grace period with late fee) students name will be removed from rolls and requires to be readmitted after remittance of dues and admission fees.
- Please be regular in paying your ward's fees to avoid any inconvenience.

**Kindly note the following :**

- Extra classes are arranged for classes XI and XII on every Saturday from 9:00 a.m. to 11:30 a.m. Attendance is mandatory.
- Ensure to spend quality time with your child.
- Visit school website for latest updates. A copy of this circular is available on [sisqatar.info/circulars](http://sisqatar.info/circulars).
- Keep the class teacher well informed of leaves availed to avoid inconvenience.
- Long absence without approved leave will result in removal of name from the roll.
- Any damage caused to school property or deliberate attempt to littering classrooms or school campus will attract penalty.
- Ensure that your ward carries required books to the school as per the time table.

**Principal**<http://www.sisqatar.info>**ACKNOWLEDGEMENT**

I have received circular No. 1/Stu.Cir/2014-15, dated. 03.04.2014

Signature &amp; Name of the Parent .....